

# BUDGET CALCULATOR

2023 National Staff Gathering



A digital budget calculator can be found at [www.nsg.navigators.org/fundraising-help](http://www.nsg.navigators.org/fundraising-help).  
Please visit [www.nsg.navigators.org](http://www.nsg.navigators.org) to find information on conference costs.

## PRE- OR POST-CONFERENCE EVENT COSTS

EDGE, SiT, Trainers should fill out this section

### REGISTRATION

You \_\_\_\_\_  
Spouse \_\_\_\_\_

### MEALS (include any not provided during your pre/post conference)

Breakfasts \_\_\_\_\_  
Lunches \_\_\_\_\_  
Dinners \_\_\_\_\_  
Other \_\_\_\_\_

### ENTERTAINMENT

Team Activities \_\_\_\_\_

### OTHER EXPENSES

\_\_\_\_\_ \_\_\_\_\_  
\_\_\_\_\_ \_\_\_\_\_

*\*Transportation and housing costs for pre/post events are included in the section below.*

### SUBTOTAL SECTION A

\_\_\_\_\_

## NATIONAL STAFF GATHERING COSTS

### REGISTRATION

You \_\_\_\_\_  
Spouse \_\_\_\_\_

### TRANSPORTATION

Airfare \_\_\_\_\_  
Airport Transportation \_\_\_\_\_  
Car Rental \_\_\_\_\_  
Gas/Mileage \_\_\_\_\_

*\*Do not include children in airfare cost.*

### HOTEL/HOUSING

Reservation Cost \_\_\_\_\_

*EDGE Corps - Do not include.*

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MEALS

Friday Dinner

Saturday Dinner

Sunday Lunch

Travel Meals

ENTERTAINMENT

Team Activities

CHILDCARE *(authorized options only)*

Childcare Cost

OTHER EXPENSES

SUBTOTAL SECTION B

TOTAL COST

SUBTOTAL SECTION A

SUBTOTAL SECTION B

TOTAL COST (A + B)